

CONCORD TOWNSHIP BOARD OF TRUSTEES

January 9, 2019

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Call to Order

The Board of Trustees of Concord Township met in regular session on Wednesday, January 9, 2019 at the Concord Township Administrative Building. Chairman Johnson called the meeting to order at 7:00 pm and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney.

Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the January 3, 2019 organizational meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

An update on the Concord Road bike path was given for Tartan Fields residents. After repeated calls to AECOM Engineering, Mr. Johnson said plans should be to the township this Friday or Monday. The Prosecutor's office is reviewing the agreement for working with the City of Dublin on the project. The township would bid the project, and grant funds were approved for the crosswalk at the project. The Tartan HOA Board has a new president, and their Board would like continued communication and to be involved in the review process of the project. During the new path construction, the damaged section also needs repaired, and bollards placed so vehicles cannot drive on the new path.

Financial

Mr. Johnson confirmed the Fiscal Officer has prepared financial statements for the township, and money is in the treasury to pay bills. The current Cash Summary by Fund shows the following balances:

General Fund:	\$5,777,489.64
Special Revenue Funds:	\$2,153,652.37
Total All Funds:	\$7,931,142.01

Therefore, Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, warrants, and vouchers #1844, 14510-14526, all totaling \$12,699.98. Vote: Haney-yes, Garrett-yes (abstain #14522), Haney-yes.

Old Business

Township roads were discussed - new roads approved by the County need forwarded to the road department, and chemical shuttles found along Dublin and Mills Roads will be checked by Ohio EPA.

The Republic Waste contract renewal was discussed. No response yet from Republic. Pickup days will be extended from four to five days.

After reviewing the road repair estimate from the County Engineer's Office, Mr. Garrett moved and Mr. Haney seconded to approve the 2019 Road Improvement Program estimate from Delaware County in the amount of \$277,707. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Zoning Nuisance Properties

Mr. Johnson moved and Mr. Garrett seconded to approve the cost estimate from B&K Lehner Excavating for 1- the cleanup and removal of debris at 6893 South Section Line Road, Delaware, Ohio, per ORC 505.87, in the amount of \$2250.00, and 2- the demolition of the ranch structure and outbuilding at 6893 South Section Line Road, Delaware, Ohio, per ORC 505.86, in the amount of \$13,400.00. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to approve the cost estimate from B&K Lehner Excavating for 1- the cleanup and removal of debris at 5164 Bellpoint

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Road, Delaware, Ohio, per ORC 505.87, in the amount of \$2500.00, and 2- the demolition of the ranch structure at 5164 Bellpoint Road, Delaware, Ohio, per ORC 505.86, in the amount of \$9200.00. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to appoint Trustee Haney to sign contracts with B&K Lechner Excavating, and facilitate the cleanup and demolition schedules, on behalf of the Board of Trustees. Vote: Haney-yes, Garrett-yes, Johnson-yes. The charges can be placed on the tax duplicate for the properties once the work is completed.

No response from Attorney Chris Rinehart on a possible TIF on the storage unit property.

Trustee Haney met with Matt Simpson of Preservation Parks about future park projects:

- Preservation Parks will not create a completely new master park layout, but will overlay the township's current sketch.
- A new connection path at the Dulin property could qualify for the ODNR Nature Works grant program. The township could apply again specifically for the connection path.
- A natural prairie area was proposed for part of the new cemetery property. It would not require maintenance and grant funds may be available.

New Business

Credit card policy - new policy needs approved before February. Tabled.

In regards to the approved firefighter Injury Leave, Mr. Haney moved and Mr. Garrett seconded to appoint Trustee Bart Johnson to sign Tyler Gray's injury leave agreement on behalf of the Board of Trustees. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Zoning

Zoning Inspector Irvine reported three permits were issued so far for January. The total permits from 2018 were 250, an increase of 25% over the previous year. He appreciated the pay increase approved by the Trustees, and thanked Angie Ellerbrock for her support at the office.

Discussion was held on pool covers and/or pool fences and how to rule on that decision. Zoning code requirements are based on when (what date) a permit was pulled. The permit date dictates how the zoning inspector must rule on a project. If the correct code is not followed, then a revision and/or appeal would need filed with zoning. Attorney Rinehart will also be consulted.

Fire & Road Department

Mr. Johnson moved and Mr. Garrett seconded to appoint Trustees Haney and Garrett to the 2019 Firefighters' Dependent Fund Board. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The Road Department is compiling a list of curbs and drains that need repaired. A quote will be prepared for March. Mr. Garrett would like the Road Department to check a driveway on Maynard Road that is above grade.

The blood drive held at fire station filled 19 or 23 spots - good for this time of year.

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Firefighter Gabe Hafner spoke to the Trustees about the FDIC Conference held this spring in Indianapolis. He would like to attend the event with 34,000 other firefighters from across the country, and bring training and hands-on experience back to the department. The cost to attend would be about \$2,000. Mr. Johnson moved and Mr. Garrett seconded to approve Gabe Hafner attending the FDIC Conference on behalf of the Concord Township Fire Department. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Fiscal Officer

Health Insurance updated contracts were received from Anthem. The monthly rate decreased slightly, but no other information was given about when the new insurance cards will be ready. Also, no information was received on the deficit and run-out from the 2017 insurance that is due to Jefferson Health Plan by January 31, 2019.

Bank statements from December 2018 were reviewed by Trustees and initialed.

Correspondence was received from OTARMA regarding selection of new OTARMA Board members. Mr. Johnson moved and Mr. Haney seconded to appoint Trustee Garrett to fill out the OTARMA Board selection ballot on behalf of the Board of Trustees. Vote: Haney-yes, Garrett-yes, Johnson-yes.

After discussion, Mr. Garrett moved and Mr. Haney seconded to approve renewal of the Ohio Township Association Workers' Compensation Group Rating Program for 2020 in the amount of \$2611.00. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Estimates for a new dump truck and new mower were received from the Road Department. The new truck would replace Truck#347. The Trustees would like more details on trade-in value, and the cost if the existing truck bed was put onto a new chassis. More info needed so both quotes were tabled.

Mr. Garrett discussed Fire department and township employee fitness, and the idea of having a nutritionist work with employees. No action taken.

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn the meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

Concord Township Trustee Meeting

January 9, 2019



Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Old Business

~~Accept new Roads in Clark Shaw Moors/speed limit~~

Republic contract extension

Sign Estimate for Bid for the 2019 Road Project

Park meeting with DCPD update

New Business

Credit card policy adopt resolution provided by county

Zoning Inspector Report

Operations Director/Fire Chief

Fiscal Officer

Adjourn

PENDING WARRANT REPORT
Concord Township [2019]

Date: 01/09/19

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1844.	254.45	V 1844		
14510	52.78	VM14510	CBIZ PAYROLL	HRA CLAIM REIMB THRU 12/31/18
14511	343.91	VM14511	GORDON FLESCH CO., INC.	ADMIN COPIER USAGE FEE
14512	160.00	VM14512	VALTECH COMMUNICATIONS	ADMIN PHONE BILL
14514	1047.85	VM14514	HIGGINS & ASSOCIATES	ZONING COURT REPORTER
14515	359.04	VM14515	EXPRESS SERVICES INC	ROAD DEPT LABOR 12/17-12/27
14517	2611.81	VM14517	VISION SERVICE PLAN - (OH)	VISION INSUR - JAN
14518	173.00	VM14518	DELTA DENTAL	TWP DENTAL INSUR JAN
14519	1014.37	VM14519	STANDARD INSURANCE CO	TWP LIFE INSUR JAN
14520	1091.94	VM14520	COLUMBIA GAS	FIRE DEPT GAS UTILITY
14521	130.83	VM14521	HIGHTOWERS PETROLEUM CO.	ROAD/FIRE FUEL SUPPLY
14522	1200.00	VM14522	MILLER'S TEXTILE SERVICES	FIRE DEPT MAT SVC
14523	4020.00	VM14523	50+1 PUBLIC POLICY INITIATIVES	TWP GRANT WRITER CONSULTANT DEC
14524	40.00	VM14524	RINEHART LEGAL SERVICES, LTD.	TWP ZONING LEGAL COUNSEL SEP-DEC18
14525	100.00	VM14525	RIC IRVINE, ZONING INSPECTOR	ZONING INSPECTOR CELL PHONE REIMB
14526	100.00	VM14526	POSTMASTER	ADMIN POSTAGE STAMPS
			TREASURER, STATE OF OHIO	STATE OF OHIO COOP PURCHASING PROGRAM
	<u>12699.98</u>			

Total Amount of pending warrants

CASH SUMMARY BY FUND
Concord Township [2019]

Date: 01/09/19

FUND	Starting Balance 01/01/19	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5782576.90	1900.00	0.00	0.00	5784476.90	6987.26	0.00	0.00	5777489.64
02 -MOTOR VEHICLE LICENSE TAX	23860.43	0.00	0.00	0.00	23860.43	609.77	0.00	0.00	23250.66
03 -GASOLINE TAX	77045.92	0.00	0.00	0.00	77045.92	0.00	0.00	0.00	77045.92
05 -CEMETERY	13465.43	0.00	0.00	0.00	13465.43	0.00	0.00	0.00	13465.43
10 -FIRE DISTRICT	570080.11	2020.07	0.00	0.00	572100.18	4055.10	0.00	0.00	568045.08
11 -ROAD DISTRICT	1437565.48	0.00	0.00	0.00	1437565.48	1047.85	0.00	0.00	1436517.63
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPTG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14C-OHIO PUBLIC WORKS COMMISSION GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL (NOTE) RETIREMENT (MAINT. FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	35327.65	0.00	0.00	0.00	35327.65	0.00	0.00	0.00	35327.65
TOTAL ALL FUNDS	7959921.92	3920.07	0.00	0.00	7943841.99	12699.98	0.00	0.00	7931142.01